



New Hampshire Building Officials Association

Established in 1965

25 Triangle Park
Concord, New Hampshire 03301

Employment Opportunities

Carrie Rouleau-Cote
President
Town of Auburn

Zoning Administrator

Town of New London

William McKinney
Vice-President
City of Nashua

The towns of New London and Sunapee seek a full-time Zoning Administrator who will be responsible for facilitating compliance with each town's zoning ordinance and other land use regulations such as building and sign permits. The Zoning Administrator will share his or her time between the two towns meeting with property owners, processing permit applications, and will view properties for compliance. Candidates must be able to demonstrate an understating and appreciation for the unique opportunities and challenges associated with small town planning and zoning issues, must be able to attend night meetings, have superior oral and written communication skills and be familiar with GIS systems and other computer software such as Word and Excel.

Dario Carrara
Secretary
Town of Peterborough

Mark Morong
Treasurer
Town of Stratham

Please e-mail resume and cover letter to: Kimberly A. Hallquist, Town Administrator: townadmin@nl-nh.com Deadline for submission is **September 18, 2017**.

Michael Santa
Asst Treasurer
City of Concord

New London is an equal opportunity employer.

Salary: The salary range is \$21.16-\$29.63/per hour with a competitive benefits package.

Closing Date: September 18, 2017

Scott Tenney
Director
Town of Amherst

Building & Land Use Administrator

Steve Paquin
Director
Town of Belmont

Town of Wilton

The Town of Wilton, NH is looking for an experienced administrator to perform a wide range of complex, executive secretarial and administrative support functions for the Building Inspector, Planning Board, and Zoning Board of Adjustment. Would be responsible for a variety of applications and permits for the Building Dept., Planning Board, and Zoning Board. Performs record keeping for building, planning, zoning, and code enforcement. This is a part-time position 16-20 hours per week. Pay is based on experience.

Timothy Dupont
Director
City of Nashua

To Apply:

Completed applications must be received by **September 22, 2017** via email to Recruitment@wiltonnh.org, or sent by U.S. Mail to: Town of Wilton, ATTN: Recruitment, P.O. Box 213, Wilton, NH 03086. Application forms are available at the Town of Wilton website under the Human Resources tab: <http://www.wiltonnh.gov/human-resources>

Michael Hagan
Director
City of Keene

Salary: \$16.00 to \$23.50 per hour DOQ

Closing Date: September 22, 2017

Wayne Richardson
Immediate Past President
Town of Bedford