



New Hampshire Building Officials Association 2018 Scholarship Fund Application

Instructions

Purpose

The purpose of the scholarship fund is to provide tuition assistance to individuals that meet the eligibility requirements and are enrolled in a degree or certificate program at a recognized post-secondary education institution. Scholarship amounts will be determined based on the success of fund raising efforts each calendar year.

Eligibility Requirements

Recipients must be enrolled in a degree or certificate program at a recognized post-secondary education institution, or become enrolled within 6 months of being chosen as a recipient.

Submission Documents

Please provide the following information:

- Application (pages 1 & 2)
- Reference (page 3)
- An Essay
- Transcript (page 4)
- Photo

Please submit (one complete .PDF file) by email to: STenney@AmherstNH.gov

Or, mail to: Inspector Scott P. Tenney
Building Official
Town of Amherst
PO Box 960
Amherst, NH 03031

Administrative Guidelines

- The Scholarship Committee will determine who the recipients are and what the awarded amounts will be. Preference may be given to those individuals enrolled in a program directly related to building construction or building code enforcement.
- Completed applications, including all attachments must be received before **April 7, 2018**.
- Recipients will be determined by the Scholarship Committee by May 26, 2018.
- Recipients shall be announced at a regular association meeting and be notified in July.
- Recipients are encouraged to volunteer at the annual golf tournament.
- Recipient's names and photographs may be published in press releases.



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Application

Applicant

First Name: _____ Middle Initial: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

History of Schools Attended

List all high schools, colleges, universities and trade schools you have attended. *Do not include the school for which you are seeking the scholarship.*

Name of School	Dates Attended	Grade Point Average	Certificate or Degree Earned

Employment History

List the most significant and recent employers, with your most recent first.

Employer Name	Job Description	Dates Employed



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Application (continued)

Volunteer Groups and Professional Organizations

Please provide information about volunteer groups and professional organizations.

Post-Secondary Education Institution Information

Please provide information about the school you are, or will be attending, for which the scholarship will be used.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Web/Email: _____

Field of study you have chosen to pursue: _____

Term for which the scholarship is sought: _____

Tuition or certificate program cost: \$_____ per (semester or year).

Essay

Please include an essay (approximately 500 words) with your application, conveying to the NHBOA Scholarship Committee the value of building, fire and life safety model codes to our society and why you should be granted a scholarship.

Applicant's Statement & Signature

In applying for consideration, I acknowledge and agree that;

- The scholarship is to be applied toward tuition or other legitimate educational expenses.
- It is my intention to remain a student for the term for which the scholarship has been applied for.
- My name and photo may be used by the NHBOA in press releases.

I verify that all information submitted is true and correct to the best of my knowledge.

Signature of Applicant

Date



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Personal or Professional Reference

Please complete this form. It is suggested that teachers or professors complete this form for full time students. If not currently in school, an employer reference or a personal reference is suitable. (Immediate family members are not acceptable).

Applicant

First Name: _____ Middle Initial: _____ Last Name: _____

Reference Author

Name: _____

Title: _____

Phone: _____

Email: _____

1. What is your relationship to or in what capacity have you come to know the applicant?

2. What are some qualities of this applicant that led you to believe they merit this scholarship?

3. Additional Comments:

Signature: _____ Date: _____



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INSTITUTION TRANSCRIPT REQUEST

The institution named below has my permission to release my official transcript to the NHBOA:

Institution: _____

Signature: _____ Date: _____

Instructions

Institution officials are requested to complete this form, attach a copy of the student's official transcript including grades achieved and forward to the NHBOA. Transcripts must be received by the NHBOA no later than April 7, 2018.

Please submit (one complete .PDF file) by email to: STenney@AmherstNH.gov

Or, mail to: Inspector Scott P. Tenney
Building Official
Town of Amherst
PO Box 960
Amherst, NH 03031

OFFICIAL COPY OF TRANSCRIPT MUST BE ATTACHED