

CITY OF MANCHESTER

HUMAN RESOURCES DEPARTMENT

ONE CITY HALL PLAZA

MANCHESTER, NH 03101

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FAX: 603-628-6065

Humanresources@manchesternh.gov



MECHANICAL INSPECTOR

(Announcement Number R-05-18)

Grade 18

Pay range: \$22.19 - \$31.66 per hour – plus comprehensive benefits package

THE JOB:

Performs inspections pertaining to Mechanical Code related standards; performs annual inspections of existing licensed or certified facilities for compliance with applicable standards; Investigates complaints of code violations, including dangerous HVAC systems and installations and prepares inspection reports and processes appropriate legal action as deemed necessary; confers with builders, contractors, homeowners and others to provide accurate and consistent interpretation of code requirements; performs directly related work as required.

MINIMUM

QUALIFICATIONS:

Graduation from an accredited college or university with an Associate's Degree in Mechanical Trade, preferably supplemented by additional technical training in HVAC, electrical or related operations; and

Considerable experience as a mechanical systems technician, with training as an inspector or related work; or

Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Certification by the International Code Council as a Mechanical Inspector/Plan Examiner within six months of hire;

New Hampshire Driver's License;

Gas Fitter's License

Proficiency in Microsoft Word and Outlook preferred.

NOTE: Offer of hire conditional on candidate's ability to perform essential job functions, with or without accommodation, as determined by passing a medical exam, including alcohol and drug tests and a thorough background investigation.

PROCEDURES:

Candidates must complete a City of Manchester Employment Application available at City of Manchester website [HUwww.manchesternh.gov/jobs](http://www.manchesternh.gov/jobs) H or in person at the Human Resources Dept., City Hall Annex. Applications must be received prior to 5:00 pm on the closing date to be considered.

OPENING DATE:

January 26, 2018 **CLOSING DATE: Open until filled**

OFFICE HOURS:

Office Hours: Monday through Friday, 8:00 AM to 5:00 PM

**The City of Manchester is an Affirmative Action/
Equal Employment Opportunity Employer**

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THIS DOCUMENT IS AVAILABLE IN ALTERNATE FORMATS UPON REQUEST