

NHBOA Board Meeting Minutes

January 11, 2023

In attendance:

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|-----------------|----------------------------|
| Bill McKinney | President |
| Tim Herlihy | Vice President |
| Dario Carrara | Secretary |
| Scott Tenney | Treasurer |
| Mike Hagan | Assistant Treasurer |
| Myrick Bunker | Director of Training |
| Bob Wentworth | Director |
| Everett Hodge | Director |
| Rob Deschenes | Director |
| Dawn Michaud | Director |
| Shanti Wolph | President Seacoast Chapter |
| Ben Breadmore | ICC Board Member |
| Caroline Wilson | NHBOSS Member |

1. Bill McKinney called the meeting to order at 12:30.
2. Recently elected/re-elected Governing Board Members
 - a. During the morning training Ben Breadmore, ICC Board member, swore-in the new board members:
 - Bill McKinney, President, 2 year term
 - Tim Herlihy, Vice President, 2 year term
 - Dario Carrara, Secretary, 2 year term
 - Mike Hagan, Assistant Treasurer, 2 year term
 - Shanti Wolph, Director (Seacoast), 2 year term
 - Dawn Michaud, Director, 2 year term

- Rob Deschenes, Director, 1 year term. (Complete term vacated by Tim Herlihy)
 - Everett Hodge, Director, 2 year term
3. Motion made by Bob Wentworth, seconded by Shanti Wolph, to approve the meeting minutes from December 28, 2022, all in favor.
 4. We currently have around 210 members.
 5. Scott Tenney provided a year-end financial report; the association ended 2022 with \$69,403.56 in total assets.
 6. Motion made by Myrick Bunker and seconded by Bob Wentworth to approve the Treasurer's report, all in favor.
 7. Discussion of ICC digital and PDF codes; the association is looking into possibly buying 1-year subscription for membership. For adoption of 2021 codes
 8. The association is switching to an accrual accounting system as of January 1, 2023. Judith will provide monthly P&L statements.
 9. Discussion of bank cards. Scott Tenney will notify our vendors of the new number. Aurora Technologies, ICC, our caterer, Zoom, Insurance
 10. The 2023 budget was approved. Trainings will be free for honorary members and for Executive Board members. This year members can bring an associate to a training for free. If a member sponsors a new member this year they will not have to pay their yearly membership dues next year.
 11. Bill McKinney stated that the contracts for NHBOA and NHBOEF, with NHMA, have been signed. The legislative tracking contract is not signed with NHMA as there are other tools that can be used to track bills
 12. Bill McKinney asked Tim Herlihy to review our by-laws, Bob Wentworth and Scott Tenney will help.
 13. Myrick Bunker went over the training for 2023. We have July still open. There is an additional full day training on October 4th with NHBOSS.
 14. Mike Hagan is in charge of fundraising, Shanti Wolph and Dawn Michaud will help.
 15. Bill McKinney went over the LSRs that the association is tracking.

16. Dario Carrara is in charge of public outreach, Everett Hodge will help.
17. Mike Hagan provided an update on the BCRB. They are reviewing the 2021 codes and it should be ready for the legislature in November.
18. Bill McKinney provided an update on the Region VI association. He is proposing increasing the annual amount from \$300 to \$500.
19. ESBOF conference will be April 16-18 in Portsmouth NH, Audrey Cline is our representative.
20. The NEBOA will offer training in October, Tim Herlihy is our representative.
21. No update from Lakes Region chapter.
22. No major update from Shanti Wolph for the Seacoast chapter.
23. On Tuesday March 7, NHBOSS is offering a health officer training.

Motion to adjourn by Bob Wentworth, seconded by Myrick Bunker. All in favor.

Meeting adjourned 1:30pm