



New Hampshire Building Officials Association

Established in 1965

c/o NH Municipal Association
25 Triangle Park Drive
Concord, New Hampshire 03301
603-224-7447

William McKinney
President
City of Nashua

Tim Herlihy
Vice-President
Town of Peterborough

Dario Carrara
Secretary
City of Concord

Scott Tenney
Treasurer
Town of Amherst

Michael Hagan
Assistant
Treasurer/Secretary
City of Keene

Rob Deschenes
Director
Town of Jaffrey

Everett Hodge
Director
Town of Chichester

Robert Wentworth
Director
Town of Derry

William Dinsmore
Director
Town of Stratham

Myrick Bunker
Training & Education
Director
Town of Chester

Vacant
Director
LRSOA

Shanti Wolph
Director
NHSCOA

Carrie Rouleau-Cote
Immediate Past
President
Town of Auburn

July 10, 2024 NHBOA Board Meeting Minutes 12:15pm Hybrid

Secretary report:

- Approve minutes from 05/29/2024 and 06/26/2024 **Motion M. Hagan, Second R. Deschenes, All in favor**
- Membership status
 - Current status of membership – number of members - 190
 - New Member applications (Any not reviewed)

Treasurer Report: **Approved Motion T. Herlihy, Second M. Hagan, All in favor**

- Accounts status
- Second quarter budget status
- Certification Incentive payments
- Reimbursement requests (ESBOF travel) – One more to fulfill

President:

- 2025-2026 Board – Opportunities for advancement
 - President – **T. Herlihy interested**
 - Vice President – **M. Hagan interested**
 - Secretary – **Shanti Wolph interested**
 - T&E Director – **Keith Meile interested**
 - Vacated Board positions - **TBD**

Vice President:

- Management system – Moving to prior to June 30, 2024 - **Delayed**
- 2025 NHMA Contract – **Reviewing**
- Update to meeting camera/mic/speaker – **Waiting on a trail unit**

Committee Reports:

- Education – (M. Bunker; T. Herlihy)
- Legislative Affairs (W. McKinney)
- Public outreach – (D. Carrara, E. Hodge) **Need another board member**
 - Website – Comments
 - Social media – FaceBook
- BCRB (M. Hagan; B. Wentworth):
- Region VI (W. McKinney; T. Herlihy):
 - July meeting in RI. Joint meeting between 3 Regional chapters
 - ICC Candidates forum
- Transferring money to investments (Update Mike H)

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Committee Reports Continued:

- NHBOEF (W. McKinney). **Casino weeks 8/23 – 8/27 and 10/22 – 10/26**
- ESBOF:
- NEBOEA (T. Herlihy; B. Wentworth, J. Richard) -

NH Local and Affiliated Chapter updates:

- Lakes Region – Vacant
- Seacoast – S. Wolph
- NHBOSS – S. Maltais;

Other Business:

- **Discussion on annual meeting location**

Upcoming Events:

- October 7 – 9, 2024 NEBOEA fall training conference - Amherst, MA
- October 20-23, 2024 ICC ABM – Long Beach, CA. 10/20-Region VI elections
- October 23 -31, 2024 ICC Committee Action Hearings – Group A #2 – Long Beach, CA

Action Items:

- Transferring money to investments
- 2021 Digital or PDF Codes to all member communities
- Record and make presentations available from website.
- Moving monies aside to help support region with 2025 ABM in Northeast ICC Board Candidates (Budget for 2023)
- Update by-laws for membership renewal policy
- Succession plan for 2025
- Code Official of the Year Award Review Requirements
- Mission Statement & Vision.
- Resource list of third-party plans reviewers and inspector & contract inspectors for municipalities

Adjourn:

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